

Chapter Meeting Agenda

**(Date & Time)**

**AFWA’s Mission**: To enable women in all accounting and related fields to achieve their full personal, professional and economic potential and to contribute to the future development of their profession.

1. **Call to order/Welcome**
2. **Adoption of agenda**
3. **Approval of minutes**
4. **Updates and Information**

A.

B.

C.

1. **Discussion**

A.

B.

C.

1. **Reports**
2. President
3. Treasurer
4. Membership
5. Newsletter
6. Programs
7. **Announcements/Adjournment**

**A. Next meeting**

**B.**